

Senate Library Subcommittee
Tuesday, September 30, 2008
Minutes

Present: Bruce Abbott, Jeff Abbott, Adam Coffman (chair), Mary Cooper, Kathleen Murphey, Hossein Oloomi, Gang Wang, Cheryl Truesdell, Margit Codispoti (guest)

Absent: Linda Hite (on sabbatical)

Adam Coffman was unanimously elected chair.

C. Truesdell welcomed the new Senate Library Subcommittee and requested introductions. She distributed a packet of materials including the library's priorities for 2008-2009, the library's new newsletter, *Helmke Highlights*, the library's new organizational chart, the materials budget for 2008-2009, and proposed changes to the Special Needs Grants program.

C. Truesdell summarized the library's priorities for 2008-2009 and pointed out progress so far on these priorities. She reviewed changes in the library's organization and reported on library resignations and new positions for 1009-1010.

The materials budget was distributed. C. Truesdell briefly reviewed the evolution of the materials budget over the last five years. All carryover funds have been spent and the budget now is restricted to the university allocation and endowment earnings. This means that the materials budget will have to be reduced this fiscal year, 2008-2009. C. Truesdell will work with the Committee to prepare a state of the budget for the IPFW Faculty Senate, VCAA, AOC, and Chancellor by the end of 2008.

M. Codispoti, Collection Development Coordinator, reviewed suggested changes in the Special Needs grant program. A. Coffman asked if the revised application made it clear that purchases must adhere to the library's Collection Development Policy. The status of the library's new Collection Development Policy was also questioned. The new Collection Development Policy is now at the URPC for approval before submission to the Senate as a whole. It is hoped that the new Policy will be approved by January 2009.

Chair A. Coffman asked for a motion to approve the revised Special Needs Grants program as proposed. The Committee voted unanimously to accept the changes.

C. Truesdell will schedule another meeting this fall to discuss a report about the lack of monetary support for the library.

The meeting adjourned at noon.