

Senate Library Subcommittee
September 24, 2009
9:00 a.m., LIB 419

Minutes

Present: Jeff Abbott, Prasad Bingi, Adam Coffman, Suzanne LaVere, Kathleen Murphey, Gang Wang, Cheryl Truesdell. Absent: Gail Hickey and Hossein Oloomi

1. Welcome and Introductions – New and returning members introduced themselves.
2. Approval of minutes from April 29, 2009 – Minutes were reviewed and approved.
3. Election of Chair – Adam Coffman was nominated and elected chair by affirmation
4. Report of the Dean
 - a. Priorities for 2009-2010
 - i. Plan and implement library renovation projects in preparation for the Student Learning Commons
 1. Building updates – Tear down of rooms and minimal remodel of that space on the third floor should be completed by the end of this week. Shifting of journals from the second floor will resume as soon as the area is ready.
 2. IPFW Learning Commons update – Planning for the Learning Commons on the second floor is continuing. CELT, CASA, ITS, and the Library are preparing personnel, services, technology and facilities needs. We are awaiting news from an IMLS grant request for funds to hire consultants to help with this process. Very little money has been raised for the IPFW Learning Commons to date, but IPFW Development Office and Chancellor has it on their priority list.
 - ii. Expand the library's digital presence on and off campus through mDON, the development of an IPFW institutional repository and related digital initiatives
 1. Digital Commons – OAA, ORES, and the Library have purchased software from Berkeley Press to build a digital institutional repository at IPFW. The name and homepage design have been chosen (Opus: Research & Creativity at IPFW). IbidX items will be transferred to Opus, and liaison librarians will assist faculty in loading their scholarship and creative works into the Web site.
 2. OJS – The software for an online journal system is now loaded on ITS test server. We will be using this to create online journals at IPFW. The first candidate is the Education Department's journal. Mark Masters in Physics is also interested in using this for a new online student journal.
 3. mDON collections launched – Two new collections have been launched since April, the Allen County Code and the IPFW Travel Photography Exhibition. The Allen County Code was highlighted with a press release from the Allen County Commissioners' office that appeared in the newspaper and in Fort Wayne Business. Com.

- iii. Develop a strategy to support academic department information literacy goals, especially as they relate to the IPFW Baccalaureate Framework
 1. Information Literacy across the curriculum - Cheryl has been talking with the VCAA about creating an Information Literacy across the Curriculum program
 2. Assessment annual reports and program review – Librarians are gathering annual assessment reports from each of their departments and determining where the eight information literacy proficiencies are assessed (if assessed) in the program assessment reports. Jeff Abbott asked where he could see the library’s information literacy proficiencies. The Web site link is: <http://information-literacy.lib.ipfw.edu/>.
 - iv. Raise the profile of IPFW Helmke Library through quality programming, public relations, and grant development
 1. Annual Report – Cheryl has been working with University Relations to design a summary annual report of Helmke Library accomplishments. Only 40 copies will be printed and those on recycled paper. Other copies will be sent electronically.
 2. Press Releases – The Library is making use of press releases and other news outlets to highlight library activities
 3. New Marketing campaign – Cheryl will be working with University Relations to design a new marketing campaign. The Think Helmke is not appropriate off campus due to the political implications of the Helmke name.
 - b. Personnel changes - two replacement librarians have been hired, Summer Tritt, liaison to History, Political Science and Government Documents Coordinator, and Shannon Johnson, liaison to College of Health and Human Services, Biology, Chemistry and Geology.
5. Fiscal Summary – Cheryl distributed a report on the state of the library’s finances. A discussion of how to improve the report and the purpose of the report ensued. Several excellent format and content suggestions were made. It was decided that all committee members will read and comment on the report via e-mail by the end of October. Cheryl will put together another draft based upon this input. The Committee will meet again in mid November to adopt the final report and send to URPC?

Committee adjourned at 10:15 a.m.

Recorded by: Cheryl Truesdell, Dean

Next Meeting: Mid-November, date will be set via e-mail