

March 27, 1997

TO: Fort Wayne Senate

FROM: Alan Sandstrom, Chair  
Senate Library Subcommittee

SUBJECT: End of the year report

The Library Subcommittee concentrated on three major projects this year: 1) the Library's Collection Development Policy, 2) the Special Needs Project, and 3) the addition of the Library to the IPFW Strategic Plan.

The Collection Development Policy took up the greatest portion of this year's meetings. The Committee made several corrections to the policy that was created by the librarians. The Committee is hoping to complete the policy this year and pass it on to the Senate for final approval.

The Special Needs Project is an opportunity for the departments on campus to request special funding for library materials. The Library's endowment fund is supporting this project. Faculty members are asked to request certain items of need for their department (excluding new journal subscriptions) to be housed in the Library. The first requests are due to the Committee on April 1, 1997 and are open to all departments. The following year will be set aside for specific departments listed on the Helmke Library Special Needs document. The Committee will then review the applications and decide to whom the special funding shall be allocated.

The Committee also submitted a request to include the Helmke Library in the IPFW Strategic Plan. Because the Library is an integral part of the university, the Committee members thought it necessary to have a direction for the Library stated in the Strategic Plan.

Senate Library Subcommittee Members:

Jacqueline Brian	David Oberstar
Sunday Faseyitan	Alan Sandstrom, Chair
Linda Hite	Cliff Scott
Connie Kracher	John Vollmer