

SENATE LIBRARY SUBCOMMITTEE
MINUTES
October 16, 1996
3:00 pm

Present: J. Violette (ex-officio), A. Sandstrom, L. Hite,
J. Brian, C. Kracher, J. Vollmer, C. Scott

Absent: S. Faseyitan, D. Oberstar

Guest: R. Manalis (member of I.U. Library Faculty Committee)

The meeting was called to order by Jacqueline Brian at 3:10 pm.

The minutes of the October 2 meeting were approved as amended.

Old Business

1. The Subcommittee elected Jacqueline Brian chair for the Fall Semester and Alan Sandstrom chair for the Spring Semester.
2. J. Violette reported that the librarians had completed the revision of the Library's Collection Development Policy and it will be distributed to Subcommittee members before the next meeting. This will be an action item.
3. J. Violette will ascertain the possibility of providing periodic departmental reports of on-order materials.
4. J. Violette will bring sample criteria for special funds allocations to the next meeting.

New Business

1. The Subcommittee expressed its sympathy at the death on Sunday, October 13 of retired IPFW librarian Pauline Hunsberger. The Library will be issuing a message to faculty via campus mail and will contact the Speaker of the Senate regarding a memorial resolution.
2. J. Violette announced that book fund allocations will be distributed to departments within the next week. There is approximately \$20,000 more to allocate for books this year. Faculty were strongly encouraged to submit orders as soon as possible. J. Violette was asked to provide the Subcommittee members with a copy of the allocation formula.

3. J. Brian will submit the Library Subcommittee's semi-annual report to the Secretary of the Senate. A copy of the report will also be distributed to Subcommittee members.
4. Subcommittee minutes should be distributed to the Secretary of the Senate. The Library posts the minutes on the WWW.
5. J. Violette reported that the Fund Drive materials are being designed by an ad agency. It is anticipated that solicitation of major donors will begin in November and that the fund drive will "go public" in March, 1997 after the majority of the fund drive goal has been reached.
6. R. Manalis asked if the Library is lobbying C&DP to provide slip access for faculty and students so they can use the web interface for library resources. J. Violette said the Library had been more concerned with providing both text-based access for users with low-end computers and graphic-based access.
7. The Subcommittee discussed strategies for improving the condition of the Library's materials budget. Some options mentioned were a resolution to the Senate, a joint meeting and resolution with the Student's Government and a direct solicitation to the State Government. The Subcommittee will also consider preparing a resolution to add the need for library resources to the university's strategic plan. (J. Violette will furnish copies of the draft plan to committee members prior the next meeting.) The Subcommittee will discuss this further at a future meeting.

Director's Report

1. Copies of the Library's Strategic Plan will be distributed to the Subcommittee for information.
2. The Library is again participating in the Teaching Effectiveness Interest Group. Library sessions (on Nov. 4, 1:00 - 2:00 pm and on Nov. 5, 1:30 - 2:30 pm) will cover the UnCover Reveal Table of Contents and SDI Services, the Expanded Academic Index full-text database and the Medline full-text service.

The meeting adjourned at 4:10. The next meeting will be on November 11 at 3:00 pm (location to be announced).

Recorded by JLV