

**Senate Library Subcommittee**  
**November 29, 2006**  
**12 noon, LB 419**

Present: B. Abbott, A. Coffman, B. Dupen, L. Hite, G. Miller, K. Moustafa,  
K. Murphey, D. Oberstar, J. Violette

Barry Dupen convened the meeting at 12 noon. The minutes of the September 13 meeting were approved as distributed.

Review and Recommendations of the Special Needs Proposals

The subcommittee approved all of the proposals with the following exceptions:

- The request by CAET for foreign language materials was not funded. The subcommittee asked the library to discuss the need with university administration and to consult with the Dept. of International Language and Culture Studies on the purchase of any materials.
- The request from Visual Communication and Design was returned for more focus. The deadline for the revision is January 12.

The library will reiterate that the proposals are for developing focused collections and that a separate proposal for each topic should be prepared and the list of materials should be typed in priority order.

The meeting adjourned at 1:15.

Recorded by J. Violette