

Senate Library Subcommittee
April 25, 2012
10:30 – 11:30 am, LB 275

Minutes

Present: Prasad Bingi, Chao Chen, Adam Coffman, Linda Hite, Donald Linn, Kathleen Murphey, Cheryl Truesdell

Absent: Gail Hickey, Barry Dupen

1. Approval of minutes from February 13, 2012

Linda Hite moved and Kathleen Murphey seconded a motion to approve the minutes from the February 13, 2012 meeting. The minutes were unanimously approved.

2. Brief update from the Dean

a. Materials Budget

At this time no increase in the materials budget for 2012-2013 is expected. Librarians have met and recommended some cancellations. Others may follow depending upon publisher price increases. Cheryl will keep subcommittee members up-to-date on materials budget issues.

b. Strategic Planning Update

The library's strategic plan has been completed and approved by library staff. It will guide library operations from 2012 through 2014.

c. Learning Commons Update

The Learning Commons governance group will be meeting with the Vice Chancellors for Financial affairs, Academic Affairs, and Student Affairs tomorrow to discuss phase two plans.

d. Archives Update

An archivist will not be funded at this time. The library is working with University Relations on their needs for the 50th Anniversary. One event planned is a photo identification event.

3. Senate Library Subcommittee and the Academic Program Review

The revised campus Program Review document has been adopted. Cheryl will be using the new document to conduct the library's first program review. The library has begun developing questions for the Self-Study based upon the Association of College and Research Libraries *Standards for Libraries in Higher Education*. Cheryl asked the Library Subcommittee to take a leadership role in soliciting feedback from faculty on the library and library services. What are key issues for faculty?

What services are critical? What kind of academic library will they need seven years from now? The Library Subcommittee would like a copy of the self-study questions that the library staff will be using to help them formulate their questions. We can use Qualtrix to send out the survey. The target for the survey is fall 2012.

4. Special Needs fund grant requests

The committee reviewed nine grant requests for special needs funds totaling almost \$25,000. All proposals were approved. Questions were raised during the discussion about the purchase of e-books instead of print books. Cheryl explained about the current status of the e-book market for academic libraries. Publishers have not found a suitable solution yet, but she anticipates that better arrangements for purchasing and “loaning” ebooks will be available within a year.

Adam Coffman volunteered to sign the award letters for the special needs fund grants.

The meeting adjourned at 11:30 a.m.

The next meeting of the subcommittee will be in September 2012.

Recorded by: C. Truesdell