

LIBRARY COMMITTEE MINUTES

January 29, 1996

Present: J. Cochren (Chair), L. Hite, J. Knight, D. Oberstar, S. Sarratore, C. Scott, J. Violette

J. Cochren called the meeting to order and the minutes of the December 4 meeting were approved.

The committee acknowledged and praised Larry Griffin for his years of work and service to the Library, IPFW, and the community.

The first topic discussed was the Library's Mission Statement. J. Violette stated that the Library Council (librarians) had amended the statement to include electronic resources and to eliminate some negative wording at the end. Library Committee members suggested and approved minor changes. S. Sarratore asked if the ideas covered by the mission statement were listed in priority order. J. Violette said it would be difficult to determine a priority among the three things mentioned. D. Oberstar noted that each item flows into the other. The Mission Statement was adopted as amended. The newly revised Mission Statement is attached.

J. Violette announced that the University would be initiating a fund drive this semester with a goal to increase the Library's Endowment by \$1.2 million. This would be the third major fund drive undertaken since 1970. The first was used to add a fourth floor to the Library and to purchase material in the sciences, engineering, health sciences, and business. The second, in 1982, raised around \$1 million to establish the Library Endowment. J. Violette asked the Committee to help set the goals and rationale for this year's fund drive. A handout showing the materials budget and the increase from year to year along with the average book and serial costs indicated that the Library's budget had not kept pace with the cost increases of books and journals.

The Committee discussed a draft request and rationale for the proposed funds and then recommended two basic fund drive categories, one for collection enhancement (books and other one-time purchases) and one for periodical subscriptions and electronic access fees. Part of the latter category would emphasize electronic resources especially for freshman and sophomore use. The Committee agreed that the new endowment funds should be divided equally between the two categories.

J. Violette noted that with electronic resources it would be easy to acknowledge the donor on the web page where the electronic product was listed. Some donors may prefer direct support rather than the indirect endowment support.

J. Violette asked whether faculty would accept moving a periodical title from the regular budget to the endowment budget. S. Sarratore suggested that it would depend on the approach used.

J. Violette suggested that members of the committee can involve themselves in the current planning process of the library. If anyone is interested in joining one of the committees they are welcome. She will include library committee members on announcements of meetings.

C. Scott commended J. Violette for the new information she was compiling and said that it would be very useful. C. Scott also stated that different information should be used when dealing internally or externally from the campus on the fund drive.

J. Cochren set the next meeting to be Monday, February 26 from 12:00 to 1:00 in Room 241 of the Library.

The meeting was adjourned at 1:00 p.m.