The meeting was called to order by Chair David May at 12:10 p.m. The minutes of the November 1 meeting were approved as distributed, with the reminder to forward the resolution regarding Reserves to the University Resources Policy Committee.

D. May reported on the progress of the Information Literacy Task Force. The task force is now trying to establish competencies and how they will be measured. Members of the Task Force are D. May, S. Blythe, R. Ramsey, P. Sandstrom, S. Skelkoff, and R. Kostrubanic.

The Dean of IU Libraries has asked each campus within the IU system to consider whether and how the direct loan module should be implemented. The Library Subcommittee adopted the following resolution:

Moved to request that we change the present system to adopt the direct loan module. Faculty ask that they be given a choice of libraries from which to borrow and that borrowed materials be sent directly to faculty members and not to their home libraries.

Library Planning. As part of the library planning efforts J. Violette asked that each member of the Subcommittee participate in the Strengths-Weaknesses-Opportunities-Threats (SWOT) exercise. Completed forms should be returned to the library secretary by February 5.

New Business

The Subcommittee decided not to ask for a member to replace R. Manalis who retired at the end of fall semester. Dr. Manalis' term expires at the end of this school year.

The meeting adjourned at 12:45. The next meeting will take place on March 19th at 12 noon in Library room 419.

Recorded by J. Violette