IPFW Faculty Senate Library Subcommittee  
November 12, 2010  
3:30 p.m., LB 419  
Minutes

Present: Prasad Bingi, Chao Chen, Adam Coffman, Gail Hickey, Suzanne LaVere, Donald Linn, Cheryl Truesdell

Absent: Jeff Abbot, Kathleen Murphey

1. The minutes from the September 17 meeting were approved.

2. Report of the Dean
   a. Report on major initiatives
      i. Plan and implement library renovation projects in preparation for the Student Learning Commons
         • Student Services Complex to open November 2011
         • Learning Commons group working on revising mission for Chancellor – Honors, Chapman, and Chancellor scholars brought into Learning Commons, but still no money. Need approval from Chancellor and funding in order to hire an architect
         • Majority of furniture funded by Student Government is arriving today
         • Student Government also funded a laptop checkout program, ITS has configured the laptops and the library is working on the checkout policy. ITS is working on a notion of replacing stand alone computers with laptops
         • ITS getting estimates on upgrading the wireless network
         • Possibility of going back to Student Government for more Learning Commons funding – Gail mentioned idea of getting small contributions from many student organizations
         • Shifting of all books and journals is completed – fully integrated collection
         • New study rooms are open on the 2nd floor
      
      ii. Expand the library’s digital presence on and off campus through mDON, the development of an IPFW institutional repository and related digital initiatives
         • Opus – over 4,000 items so far, everything from iBidX move, includes everything from Dean’s report for 2009
         • Pamela Sandstrom will be working with publishers about publication rights
         • mDON has four new collections – Arts & Sciences Distinguished Lecturer Series, Omnibus, working on Featured Faculty Lecturer Series, and working on political memorabilia from Mike Downs Center for Indiana Politics
      
      iii. Develop a strategy to support academic department information literacy goals, especially as they relate to the IPFW Baccalaureate Framework
         • Still working on Baccalaureate Framework – library will go through program review just like academic departments, external reviewer will be helpful, received program review from IUSB for 2003 as an example
• Library working on using social networking in LibGuides to give students greater access – especially on faculty course assignments

iv. Raise the profile of IPFW Helmke Library through quality programming, public relations, and grant development
• Raising library profile – new tagline, new look, PowerPoint header and footer, working on new Web site design
• Library issuing press releases to help make library a destination for elements of faculty and student scholarships, higher profile in community, closer relationship with Writing Center – make sure students are using scholarly material

b. Personnel changes

i. Eleven librarians now on staff – all colleges and schools are covered
ii. Pamela Sandstrom going to half-time in January – she is attending meetings remotely
iii. Search for new Public Services Librarian – job will be posted soon

3. Senate Library Subcommittee Priorities

a. Special Needs Grants – moved to March 15, 2011, hopefully this will help Subcommittee's time crunch

4. Discussion of Helmke Library Funding Concerns and Recommendations/Proposed document on Helmke Library's role in the academic mission of IPFW

a. Potential issues with URPC with submitting comments that focus on or mention budget – some in URPC felt their toes were stepped upon

b. New proposed report (in draft form) would promote role of Helmke Library on campus