

**Senate Library Subcommittee
Minutes
Thursday, October 29, 1998
1:30 pm, SB 176**

Present: L. Hite, E. Leonard, R. Ramsey, C. Scott, R. Tierney, J. Violette, J. Vollmer

Absent: R. Manalis, K. Murphey (on sabbatical)

The meeting was called to order at 1:40 pm by Professor Ramsey who presided in the absence of Professor Manalis.

Old Business

The Subcommittee passed the following resolution:

Whereas existing academic programs' library budgets are inadequate and

Whereas unfunded new academic programs at IPFW result in the allocation of fewer library materials funds to existing programs,

Therefore be it resolved that all new academic certificate and degree programs be approved only with the provision of adequate start-up and recurring library funds to cover these materials and staffing needs.

New Business

The Subcommittee revised Section 1b of the Special Needs Funds Guidelines to read as follows:

1b. All applications must be submitted by a department. A department that submits more than one application must prioritize those applications.

Violette will distribute revised guidelines to Arts and Sciences Chairs and to the librarians.

Two issues introduced during the discussion were:

- 1) Should the library be involved in licensing videos for distance education?
- 2) Are there any published figures covering start-up costs or ongoing costs for academic programs.

Director's Report

Director Violette reported that the electronic reserves is now ready for use.

A proposed trip to visit the IUPUI library will be postponed until we have a change to tour the IPFW library.

The next meeting will be held on November 19th at 1:30 pm. Members will meet in room 241 of the Helmke Library to review the plans for the fourth floor, then tour the building.

The meeting adjourned at 2:30 pm.