Present:  Adam Coffman, Suzanne LaVere, Kathleen Murphey, Cheryl Truesdell

Absent:  Jeff Abbot, Prasad Bingi, Chao Chen, Gail Hickey, Donald Linn

1.  A quorum was not present, so the minutes from 11/12/10 could not be approved.

2.  IPFW Learning Commons

   •  Vice Chancellors have approved $50,000 Phase I, awaiting Chancellor approval
   •  Phase I will include:
     o  Reference librarian consulting presence
     o  Writing Center outpost
     o  Information Desk
     o  Updated wireless – possible funding through Financial Affairs
     o  Part-time staffing funding
     o  Checkpoint security system – funded by construction money
   •  New Information Desk will be located on the north end of the 2nd floor, where students will enter the library from the Student Services Complex
   •  Phase I will not include:
     o  Studio M
     o  Architectural plans
     o  Walb Union student access lab
     o  Permanent walls
   •  Purdue no longer has a space consultant, so no help is available through Purdue for design and layout
   •  Furniture vendor may be able to help with visualization of space

3.  University Archives

   •  Chancellor wants to use Archives for IPFW's 50th anniversary
   •  Archives are moving back to the library, probably in the basement, but not in the room prone to flooding
   •  Library is working on a budget to get the archives moved back
   •  Library is working on identifying items that can be digitized

4.  IPSGA and Library E-Textbook Proposal

   •  Concern about price of textbooks and what library can do to combat this issue
   •  Coupled with initiative to get faculty to use e-textbooks
   •  Possibility of getting iPads for students to use.  Students could check out for a semester
   •  Proposal is in draft form
5. Update on Library Searches
   - Business librarian and Head of Public Services searches underway
   - Head of Public Services down to two candidates

6. Special Needs Funds update
   - Nine proposals have been received so far, totaling $22,250
   - Proposals will be sent out to subcommittee members via e-mail

   - Due to other deadlines, no one has had a chance to work on the report
   - IU Library Deans will collaborate on data for the report

8. IPFW North Central Accreditation Preliminary Report
   - No mention regarding library funding
   - One mention regarding library assistance in promoting faculty research in the report

9. Other
   - Library Facebook page now active
   - Received a silver medal Addy award for our annual report
   - Jung book collection will be donated to the library this month